

THE ELITE ECOLE TX at St. Mary's University

STUDENT RULES AND REGULATIONS

VISITATION:

Wednesday, July 21 at 11:00am marks the official start of **The Elite Ecole TX**. Parents will not be allowed on campus after that time. Students will have long days, and will be focused on their work. Please support their commitment to their art by respecting this rule. We encourage dancers to participate in planned recreational activities with their friends. Activities are planned for the benefit of social development and for camaraderie. Ten days is a short time. They will be making new friends. Their days will be full of dance!

LEAVING CAMPUS, PERMISSION TO LEAVE CAMPUS:

Elite Ecole TX students should not need to leave campus during the 10 day Intensive. If a problem does arise, **The Elite Ecole TX** office must have written permission on file from parent or guardian for a student to leave campus with a relative, and/or family. **The Elite Ecole TX** staff will need the relative's name and relationship, address, and a contact telephone number. Students leaving campus must notify appropriate chaperone, sign out – stating destination, and listing name and phone contact of the relative. Students may **not** miss any class, seminar, or rehearsal.

TRANSPORTATION:

To insure participant safety, **No Elite Ecole TX** student will be allowed in any automobile unless they are with an authorized adult chaperone for a specific reason. In the event of an emergency, **The Elite Ecole TX** staff will assist students in notifying parents. Students may not take public transportation or taxis unless with a chaperone for a specific reason.

KEYS:

Each student will be issued a key at **check-in**. All students will receive keys through St. Mary's University Housing staff. Keys will be returned at **check-out** on **Saturday, July 31** following the **Open House / In-Formance**. Keys that are lost require a **replacement charge**. The replacement charge is **\$45.00** and must be paid before a new key can be issued, or at check-out.

DORMITORY:

Please check your dorm room upon arrival and report any damages or problems to your floor chaperone. Chaperones will have work order forms for any problems (plumbing, etc.) that may occur during **The Elite Ecole TX**. Report them to your floor supervisor as soon as they occur. St. MU Maintenance Division will be notified.

Please keep your room, common lounges, and all areas in a clean, safe, and sanitary condition. Bug problems due to open food and areas left unclean will be the sole responsibility of each floor and its residents.

NO posters, pictures, or photos may be taped on dorm walls. NO candles, incense, or open flame of any kind in dorm rooms. Any damage will be charged to students. Please respect all areas in which you will live or work.

All Workshop students must sleep in their own dorm rooms each night.

NO incoming or outgoing phone calls after **11:00pm**, please.

Students may not leave the dorms before **7:00am**.

SECURITY:

LOCK YOUR DORM ROOM EVERY TIME YOU LEAVE.

The Elite Ecole TX and St. Mary's University **cannot** be responsible for lost or stolen items.

LAUNDRY:

There are laundry facilities in each dorm. Washers and dryers are free (yes, really!). Please do not leave laundry unattended. Be courteous and remove all clothing from washers and dryers as soon as it is finished.

Laundry may not be done after 10:30pm to respect Quiet Hours in the dorm.

NOTE: The Elite Ecole TX and St. Mary's University cannot be responsible for lost or clothing or for clothing that has been left unattended.

ROOM VISITATION:

Room visitation by men in the women's section is **NOT** permitted at any time.

Room visitation by women in the men's section is **NOT** permitted at any time.

CURFEW:

Curfews for **The Elite Ecole TX** students are as follows:

All **Elite Ecole TX** students in their dorm by **9:30pm**

All **Elite Ecole TX** students on their floor by **10:30pm**

Lights out at **11:00pm**

QUIET HOURS:

Quiet hours will be observed from **10:30pm until 7:00am** daily. At **11:00pm**, all **Elite Ecole TX** students must be in their assigned room. Commuter students are **not** allowed to sleep on campus. Please rest, and respect others who also need sleep.

ATTIRE: DAILY AND PERFORMANCE:**Ladies - Please bring the following:**

- > Black leotards – a good supply for daily classes and rehearsals (> **All black** – no colored straps, etc.)
 - > Please – > **NO halter tops, mesh, or very low backs**<. Camisole, tank, cap sleeve leotards **only**
 - > Pink tights **with feet** (convertible) for all ballet, pointe and contemporary classes, rehearsals
(NO cut off tights in any classes or rehearsals)
 - > Black waist elastic or black elastic belt (thin) for all classes and rehearsals
 - > Pink canvas shoes with elastic sewn – no tied or knotted elastics. Needle and thread for all shoe repairs as needed.
 - > Pointe shoes for daily classes and rehearsals
 - > Black character shoes with 1" - 1 ½" heels for Character classes
 - > Black, full, shin-length skirt for Character class (cotton or lycra fabric)
 - > Black cotton camisole-style leotard (not shiny) **for July 31 Open House / In-Formance**
 - > Black, short georgette or chiffon ballet skirt (even, not cascade) **for July 31 Open House / In-Formance**
- Also pack: Personal stage make-up and hair items (pins, hairnets, spray, gel, etc.) and small rhinestone earrings for the performance.**
- Hair and make-up classes will be held during the Intensive. Please pack and bring all items with you.**

Men – Please bring the following:

- > White tank leotards or close fitting T-shirts for all daily ballet classes and also **for July 31 Open House / In-Formance**
Shirts should be rolled in neatly at the waist. Plain white. No logos.
 - > Black tights (**ankle length or full length with feet**) and dance support for all classes and rehearsals, and
for July 31 Open House / In-Formance
 - > **Thin white ankle socks** (a Robert Joffrey tradition) for all classes and rehearsals
 - > White ballet shoes and black ballet shoe with elastic sewn – no tied or knotted elastics
 - > Black character or jazz shoes for Character classes
- Also needed: Personal stage make-up for the performance, and for make-up classes during the Intensive.**
- Please pack these items and bring them with you.**

NO knee length, shorts, cut off tights, bike pants, unitards, or warm-ups in any class or rehearsal

NOTE: See enclosed sheet for dress code examples

Reminder: Class and rehearsal dress code will be strictly enforced.

Please bring only the appropriate class attire as requested.

A FINAL NOTE CONCERNING the DRESS CODE:

The main focus of a dress code is to display a professional look and serious profile representing the art of dance, and to take pride in your personal appearance. Leotards and tights that are sloppy, ripped, or cut off, shoes with holes, loose or baggy clothing depict a shabby, rag-tag look for the profession. Mr. Joffrey's intent was to present each dancer's talent and potential in the best possible manner. It also involves the ability to concentrate and focus. More practically, it allows faculty to identify and give immediate technical corrections, thereby giving the dancer full opportunity for improvement. We attempt to sort out questions concerning dress code prior to the start of **The Elite Ecole TX**. Dancers improperly dressed will **not** be allowed to participate in classes. We ask both parents and students for their recognition and support in this policy, and all policies.

STUDIO ETIQUETTE:

Classrooms will be opened 15-30 minutes prior to each class. Please arrive at least 15 minutes before each class and go immediately to your next class, according to your designated schedule. Students arriving late for class will not be permitted to join a class. Habitual tardiness will result in dismissal from **The Elite Ecole TX**, with all fees forfeited.

Any student who becomes ill, injured, or needs to miss class for any reason should **first directly inform their floor chaperone**. The chaperone will inform the office staff and dance faculty of the illness. Chaperones will then take appropriate steps to help the student receive health care. Parents will be notified immediately in the case of illness.

Dancers in the studio prior to a class will keep noise levels down. No screaming, yelling, or loud talking. Please be respectful, stand, and be prepared to begin when a faculty member arrives. Keep all personal belongings in your dance bags. Do not throw clothing items or shoes into piles around the studios.

NO food or drink allowed in any studio area. Water is acceptable if in a proper, closed container.

Pick up **all** personal trash (**band-aids and wrappers, toe tape, etc.**) from the floor. Use trash containers!

Please keep all dance bags and personal items free and clear from doorways and hallways and stairwells. This is in accordance with the fire code compliance.

Cell phones **must be put into dance bags and turned off during all classes, seminars, and rehearsals**.

Dancers **must** wear clothing or a cover up over dancewear at all times when walking anywhere on or off campus. **Clothing**, not short warm-ups. Wear **good walking shoes** at all times. (**NO** flip-flops) No bare feet.

Students may not be late or miss any scheduled classes, rehearsals, or seminars. Missing classes, rehearsals, or seminars will result in dismissal from **The Elite Ecole TX** and forfeiture of deposits and tuition.

For your own safety: NO practice or rehearsal without the supervision of a dance faculty member
The Elite Ecole TX and St. Mary's University cannot be responsible for any accidents or injuries caused by unsupervised activities and/or student negligence

SMOKING, ILLEGAL SUBSTANCES:

St. Mary's University is a "smoke free" campus. The smoking of **any** other substance is illegal and against the law and will result in dismissal, and forfeiture of deposits and tuition.

ALCOHOL:

The consumption of **any** type of alcoholic beverage while attending **The Elite Ecole TX** is **STRICTLY PROHIBITED**, and will result in dismissal.

THE ELITE ECOLE TX AND ST. MARY'S UNIVERSITY RESERVE THE RIGHT TO DISMISS ANY STUDENT,
WITHOUT A REFUND AND AT
PARENTAL EXPENSE, FOR ANY INFRACTION OF THE UNIVERSITY / ELITE ECOLE TX RULES,
AND FOR ANY VIOLATION OF TEXAS OR U.S. LAWS.

PARENT/GUARDIAN:

Keep the foregoing document for your personal reference.
Sign and return only this page.

PLEASE RETURN THIS FORM WITH YOUR FINAL PAYMENT
ALL STUDENTS MUST HAVE THIS SIGNED FORM ON FILE PRIOR TO ARRIVAL

Deadline for all paperwork and payments: May 15, 2010

I HAVE READ THROUGH THE **INFORMATION PACKET**, AND THE **RULES AND REGULATIONS**
CONCERNING POLICIES WHILE ATTENDING **THE ELITE ECOLE TX** AT ST. MARY'S UNIVERSITY. I AGREE TO
COMPLY WITH ALL RULES, REGULATIONS, AND POLICIES.

Applicant's Signature: _____ Date: _____

Print name _____

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Parent/Guardian Signature: _____ Date: _____

Print Parent/Guardian name _____